**Miami-Dade County**

**Department of Regulatory & Economic Resources**

**Division of Environmental Resources Management DERM #:_____**

# Sewer Capacity Certification Letter Application

dermplanreview@miamidade.gov

**West Office (PIC) 786-315-2800 Downtown Office (OTV) 305-372-6789**

**Instructions:** You must fill out this application to obtain a sewer certification allocation letter which is a required step in obtaining your building permit.

**Step 1: Completely fill out sections 1a, 1b, and 1c, and complete the affidavit on the reverse side of this application including the notarized signature of the property owner or the authorized representative.** Please note: Assignment of the authorized representative must be in the form of a notarized authorization letter from the property owner.

**Step 2: Have your utility (if not part of the MDWASD utility service area) certify the pump station information for your project in Section 2.**

**Step 3: Once your application has been certified by your utility, bring the completed application to one of the DERM Plan Review offices for processing**

**RESIDENTIAL (SINGLE FAMILY & DUPLEX) FEE up to 5 building sites: $90.00 plus $10 per additional building site.**

**COMMERCIAL FEE: $120 for the first site plus $10 for each additional building site.**

Please make checks payable to**: Miami-Dade County**

**APPLICATIONS WILL NOT BE ACCEPTED IF THE NECESSARY INFORMATION AND SIGNATURES ARE NOT PROVIDED.**

## Section 1a

**Contact Name:** **Phone:** **Email:**

**Applicant Information**

Name (title):_____

Company name:_____

Address: _____

City:_____ State:_____ Zip: _____

Phone:_____

Email:_____

**Property Owner Information**

Name (title):_____

Company name:_____

Address: _____

City:_____ State:_____ Zip: _____

Phone:_____

Email:_____

## Section 1b

**Property Information**

Project/Business Name:_____

Address:_____ City:_____ Zip:_____

# of units: _____ Type of units: _____ Folio: _____

Lot & Block # (s): _____ / _____ Subdivision: _____

Be sure to include a Lot & Block # for each unit to be developed. You may attach an additional list if necessary. If Lot & Block are unavailable, submit a track number, survey, site plan or sketch that includes all property boundaries. For undeveloped land, you may submit a master folio number for the entire property.

## Section 1c

**Project Details**

Proposed Flow: _____ GPD Previous Flow: _____ GPD Estimated Completion Date: _____

Process #: _____ City: _____ Sewer Extension #; _____

Previous Use: _____

Proposed Use/Project Description (**including SQ FT**): _____

_____

## Section 2

**To be completed by utility company only**

Utility Providing Service:_____ Date:_____

Pump Station Receiving Flow: _____ Located at: _____

Sewer abutting the Property ( YES / NO ) ( FORCEMAIN / GRAVITY )

Lateral Connection ( NEW / EXISTING ) Point of Connection: _____

Utility Official Name: _____ Signature: _____ Phone #: _____

## SEWER SERVICE CONNECTION AFFIDAVIT

I/we, the undersigned, being first duly sworn, depose and say that I/we have applied for a sewer service connection for (project description) _____ in accordance with the provisions of Appendix A of the Consent Decree (CASE No. 1:12-CV-24400-FAM) between the United States of America and Miami-Dade County. I/we understand and attest that we are ready, willing and able to initiate construction as required below:

1. Apply for a building permit with the appropriate building official(s) within ninety (90) days from the date of issuance of written approval of the newly authorized sewer service connection. If I/we fail to apply for a building permit as specified above, pursuant to the provisions of Appendix A of the Consent Decree (CASE No. 1:12-CV-24400-FAM) between the United States of America and Miami-Dade County the newly authorized sewer service connection shall automatically be null and void on no further force and effect.
2. Obtain the approved building permit within one hundred and eighty (180) days of having filed the application of a building permit pursuant to the current Florida Building Code or as it may be amended from time to time. If I/we fail to obtain the approved building permit as specified above, and fail to obtain an extension of time from the appropriate building official(s) the newly authorized sewer system connection and building permit approval shall automatically be null and void and of no further force and effect and
3. Commence construction of the project within one hundred eight (180) days of issuance of the building permit pursuant to the current Florida Building Code or as it may be amended from time to time. If I/we fail to commence such construction as specified above, the building permit and the newly authorized sewer system connection shall automatically be null and void and be of no further force and effect.

Once work has commenced and the permit is revoked or becomes null and void, the newly authorized sewer service connection shall automatically be null and void and be of no further force and effect. If the building permit expires the newly authorized sewer service connection shall expire within 150 days of the expiration date of the building permit.

Similarly, I/we understand and attest that we are ready, willing and able to obtain a Certificate of Use or Municipal Occupational License for any changes in a facility's use that results in an increase of wastewater flows within ninety (90) days from the date of issuance of written approval of the newly authorized sewer service connection. If I/we fail to obtain a Certificate of Use or Municipal Occupational License as specified above, the newly authorized sewer service connection automatically shall be null and void of no further force and effect.

Furthermore, I/we hereby acknowledge and recognize that the newly authorized sewer service connection does not constitute the approval of a building permit application, Certificate of Use or Municipal Occupational License by the Department, but rather only a certification that adequate capacity exists in the sanitary sewer collection, transmission, and treatment system for the proposed project in accordance with the provisions of Appendix A of the Consent Decree (CASE No. 1:12-CV-24400-FAM) between the United States of America and Miami-Dade County. I/we are hereby duly informed that the building permit application, building construction plans, Certificate of Use application, Municipal Occupational License application and/or any supporting or required documentation may require the review and approval of the Division of Environmental Resources Management in accordance with the requirements of Chapter 24 of the Miami-Dade County Code, as may be amended from time to time.

**Applicant**

_____
Name in Print and Title

_____
Company Name

_____
Signature
State of Florida County of Miami-Dade
Sworn to and subscribed before me this _____ day of
_____, 20____ by _____
____ Personally known or ___ Produced Identification
_____

Notary Public_____(SEAL)

**Property Owner**

_____
Name in Print and Title

_____
Company Name

_____
Signature
State of Florida County of Miami-Dade
Sworn to and subscribed before me this _____ day of
_____, 20____ by _____
____ Personally known or ___ Produced Identification
_____

Notary Public_____(SEAL)

CITY OF
FLORIDA CITY
GATEWAY TO THE FLORIDA KEYS AND THE EVERGLADES

# CITY OF FLORIDA CITY
# WATER AND SEWER VERIFICATION FORM

NAME OF OWNER: _____

MAILING ADDRESS: _____

PROPERTY ADDRESS: _____

TYPE OF USAGE/NUMBER OF UNITS: _____

PROPERTY LEGAL DESCRIPTION (FOLIO NUMBER): _____

This is to certify that the City of Florida City (does/will have a _____inch diameter water main abutting the above described property. We are willing to serve the subject property (if will have-upon property conveyance and placement into service of water facilities by the developer under agreement with the City) subject to prohibitions or restrictions of governmental agencies having jurisdiction over matters of water supply or withdrawal.

By: Peter P. Baljet, P.E.
Baljet Environmental, Inc.
Consulting Engineers for the
City of Florida City

_____
SIGNATURE

COMMENTS: _____

This is to certify that the City of Florida City (does/will have a _____inch diameter gravity sewer main abutting the above described property. We are willing to serve the subject property (if will have-upon property conveyance and placement into service of sewer facilities by the developer under agreement with the City) subject to prohibitions or restrictions of governmental agencies having jurisdiction over matters of sewer disposal. Furthermore, approval of all sewage flows into the City's system must be obtained from D.E.R.M. The anticipated daily water and/or sewage flow for this project will be _____ gallons per day.

By: Peter P. Baljet, P.E.
Baljet Environmental, Inc.
Consulting Engineers for the
City of Florida City

_____
SIGNATURE

COMMENTS: _____

If the utility is unable to state that a gravity sewer main exists adjacent to the proposed building site, the applicant must have the following completed by Dade County D.E.R.M.

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TYPE OF EXTENSON

1. L.S._____ & F.M. _____

2. GRAVITY EXTENSION: _____ SERIAL #: _____

Date: _____ STATE APPROVAL #: _____

APPROVAL:_____ DATED: _____