

City of Florida City

JOB POSTING

NOW ACCEPTING APPLICATIONS FOR THE FOLLOWING POSITIONS:

SERVICEMAN (hourly):

Unskilled and semi-skilled work in construction, installation, repair and general maintenance of grounds, athletic fields, courts, parks, streets, buildings, landscaping, sprinkle repair, signs and other public buildings and properties. Perform various building maintenance duties on City buildings. Clean city-wide restrooms and offices. Clears trash and brush from roadside, loads and unloads solid waste and heavy material, moves equipment and large bulky objects, and other related duties as specified in this position as may be assigned by the Supervisor. Works under varying weather conditions. May operate cars, small trucks, tractors and related equipment.

- **Minimum Requirements:** High School Diploma or GED and a valid Florida Driver's license. Some experience with simple tools used in maintenance and construction work. Capable of walking/standing/working for long periods. Physical strength to lift and carry 50 pounds. Ability to understand and comply with Departmental rules and regulations and follow supervisor's written and verbal instructions in English. Applicable experience. (Valid Florida Commercial Driver's License Class "B").
- Preferred: Bilingual (English/Spanish)

JANITRESS (hourly): This position requires unskilled and semi-skilled work in maintenance of parks, public buildings and properties. Work is performed mostly in office maintenance settings. Clean city-wide restrooms and offices, empty trash and recycling receptacles, replenish supplies, sweep and wet mop floors; vacuum carpeted areas and other related duties as specified in this position as may be assigned by the Supervisor.

Minimum Requirements: High School Diploma or GED and a Valid Florida Driver's license. Some experience in janitorial maintenance tasks. Ability to understand and comply with Departmental Rules and Regulations and follow Supervisor's written and verbal instructions in English.

Preferred: Bilingual (English/Spanish)

Applications available for download at:

<http://floridacityfl.gov/JobApplication%20Form.pdf>

Send completed applications and resumes to: Cindy Lyle, Personnel Director
404 West Palm Drive, Florida City, Fl 33034 or via email
pdirector@floridacityfl.gov)

Date of Opening: April 29, 2013; Date of Closing: Open

EOE/DFWP